

**University Coal Research and
Historically Black Colleges and Universities and Other Minority Institutions
Contractors Review Meeting**

June 3-4, 2003

Poster Session Planning Information

NETL will provide two poster boards which are each 32" x 40" in size for every presenter. No VHS equipment or ancillary equipment will be provided for poster presentations.

NETL WILL SUPPLY AT THE MEETING ROOM:

32" x 40" poster boards
organization name signs
push pins
velcro

Setup time for the posters: 7:00 a.m. – 3:30 p.m., Tuesday, June 3

Poster session: 3:30 – 5:00 p.m., Tuesday, June 3

Tear down of the posters: Posters can be taken down anytime between 5:00 p.m. on Tuesday, June 3, and 10:30 a.m. on Friday, June 4.

If you have any questions, please call Joan Barbish at 412-386-4933 or email at joan.barbish@sa.netl.doe.gov.

NETL Event Management
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